

Flintshire Play Development Online Registration Privacy Notice

Last Updated: **01/03/2024**

The Flintshire Play Development Online Registration platform is here to protect your privacy. This privacy notice is designed to inform you about how we collect, use, sharing, and protect your personal information during the registration process. Please read this notice carefully to understand our practices.

How We Use Your Information

We will use the collected information for the following purposes:

- To register participants for the Open Access Play Provision
- To ensure the safety and well-being of participants
- To communicate important information related to Open Access Play Provisions
- To comply with legal and regulatory requirements

Information We Collect

Throughout the online registration process, we gather various forms of personal information, including but not limited to:

- Name
- Date of Birth
- Contact Information (address, email, phone number)
- Emergency Contact Information
- Medical Information (allergies, medical conditions)
- Special Requirements

Why does the Council process your information data?

Your data will be processed by Flintshire County Council as part of our public task for the specific purposes of Play Provisions under Article 31 a reality, along with other related articles of the UN Convention on the Rights of the Child (UNCRC).

Your special category data will be processed by Flintshire County Council for Article 9 of the UK GDPR, Data concerning health.

Processing special category data, including substantial public interest, is necessary under relevant services legislation, ensuring that the Council fulfils its public tasks while safeguarding individuals' privacy rights.

The information collected is not limited to the example provided but encompasses relevant data necessary for the performance of our public tasks.

Please note we ask for consent to engage in our services, however, consent in not a legal basis we rely on to process your personal data.

Data Retention

We will retain your personal information for the current year +6 for the purposes outlined in this notice, or as required by law. After the retention period, your information will be securely disposed of.

Share Your Information

Flintshire County Council will share only your information with the **Emergency Service** in the event of an emergency.

Your Rights

Information provided will be retained by Flintshire County Council for the current year (date of registration) +6, you have the right to withdraw your information at any point. If you would like to withdraw your information, please email PlayDevelopment@flintshire.gov.uk

Can I have a copy of the information you hold about me?

Yes, you have the right to know what information is held about you and ask for copies. There are a number of ways you can do this; the easiest way is to visit the Council's website and fill in a form

(<https://digital.flintshire.gov.uk/EFORMS/Eforms/EForm?service=Individual%20Rights%20Request#crmTab2>).

The other ways are send an email to dataprotection@flintshire.gov.uk, call 01352 702800 or write to:

Data Protection Team – Governance
Flintshire County Council
County Hall
Mold
Flintshire
CH7 6NR

For further information about how Flintshire County Council processes personal data and your rights please see our privacy notice on our website –

<http://www.flintshire.gov.uk/en/Resident/Contact-Us/Privacy-Notice.aspx>

Who do I complain to if I'm not happy?

If you are not happy with how your personal data has been handled, for example if you think information about you is wrong and you want it correcting or you think it has been



misused then you can email dataprotection@flintshire.gov.uk, call 01352 702800 or write to:

Data Protection Team – Governance

Flintshire County Council

County Hall

Mold

Flintshire

CH7 6NR

In the UK, the Information Commissioner's Office uphold information rights and you have the right to complain directly to them if you are unhappy with how the Council has managed your data. Further information can be found on their website <https://ico.org.uk/make-a-complaint/> or by calling their helpline on 0303 123 1113

Changes to this Privacy Notice

We reserve the right to update this privacy notice to reflect changes in our practices. We will notify you of any significant changes through the contact information you provided during registration.

By completing the online registration, you acknowledge that you have read and understood this privacy notice.

Thank you for entrusting us with your information.

Flintshire Play Development