

Information about being a lay member of Flintshire's Governance and Audit Committee

Flintshire County Council has for many years had a Governance and Audit Committee. Since 2020 it has consisted of seven Councillors and three lay members. Lay members make a valuable contribution to the work of the Committee and, based on the positive contribution the lay member brings, the Council are seeking to recruit a new lay member to fulfil a pending vacancy.

The Governance and Audit Committee is required to undertake the following functions:-

- a) To review and scrutinise the authority's financial affairs;
- b) To make reports and recommendations in relation to the authority's financial affairs;
- c) To review and assess the risk management, internal control and corporate governance and anti-fraud and anti-corruption arrangements of the authority;
- d) To make reports and recommendations to the authority on the adequacy and effectiveness of those arrangements;
- e) To oversee the authority's internal/external audit arrangements;
- f) Approve (but not direct) internal audit's strategy, plan and monitor performance;
- g) Receive the annual report from the Internal Audit Manager ;
- h) To review an annual performance self-assessment and draft responses to any panel reports;
- i) Review and assess the Council's ability to effectively handle complaints;
- j) Make reports and recommendations in relation to the authority's ability to handle complaints effectively; and
- k) To review the financial statements prepared by the authority.

The Governance and Audit Committee is supported by the senior Officers of the Council who attend to present reports and answer questions from Committee members. Annually there is usually six meetings of the Committee. The agendas and reports to be considered at the meeting are sent out approximately a week in advance of the meeting. The lay person will be entitled to claim £105 for attending each half day meeting. In the event of the meeting lasting over 4 hours, the payment is £210. Meetings in the future will be hybrid to allow physical and remote attendance.

Agendas and reports of previous Governance and Audit Committee meetings are available on the Council's website (www.flintshire.gov.uk). The successful applicant will receive induction training.

Corporate Joint Committees (CJCs)

CJC has a Governance and Audit Committee which includes three lay persons drawn from the six Constituent Councils. Every lay person will be asked if there are interested in serving on the CJC. Currently none of the existing lay people can undertake the role therefore the CJC is currently short of candidates.

AUDIT COMMITTEE CYCLE OF MEETINGS

Wednesday, 25 March 2026

Wednesday, 3 June 2026

Wednesday, 22 July 2026

All meetings start at 10:00. For some meetings training / pre briefing sessions may be delivered prior to the Committee meeting starting at 9:30am.

For a chat about this role please contact:

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Lisa Brownbill on Lisa.brownbill@flintshire.gov.uk